

**ACKNOWLEDGMENT OF RECEIPT OF NOTIFICATION OF THE  
VOLUNTARY COMPLIANCE AGREEMENT (VCA)  
BY PROPERTY OWNERS AND MANAGERS**

I, the undersigned, being the Owner/Manager of the above Project, hereby certify the following:

(Please check box)

- I hereby acknowledge receipt of City’s written notification of the VCA; [Fair Housing Policies Related to Disability: Guidance and Requirement for Owners and Property Management Agents](#); [Rental Occupancy Policies Related to Disability: Tenant Handbook](#); and [Questions & Answers \(Q&A\) About Your Rights as a Tenant or Applicant with a Disability](#). It is the development’s responsibility to comply with all applicable federal, state, and local laws and regulations.

Name of Development:	
Property Address:	
Property Owner:	
Property Owner’s Phone:	
Property Owner’s Email:	
Property Manager:	
Property Manager’s Phone:	
Property Manager’s Email:	
PRINT/TYPE NAME:	Date:
_____	<input type="checkbox"/> <input type="checkbox"/>
Signature	Owner                      Manager

**Acknowledgement of Receipt of Notification of the Voluntary Compliance Agreement (VCA) by Property Owners and Managers must be signed, dated, and returned no later than fifteen (15) days from receipt.**

Email to LAHD at [lahd.achp@lacity.org](mailto:lahd.achp@lacity.org) or upload to your property details on [accesshousingla.org](http://accesshousingla.org).